***FMHS Postdoctoral Society Research Development Grant - Travel (Round 1)***

The FMHS Postdoctoral Society offers Travel Grants to Research Fellows, Senior Research Fellows or Lecturers on fixed term contracts to assist with costs travel to attend a conference, meeting, workshop or course. **The maximum award is NZD 1000.00**. Funding received from this grant **MUST** be invoiced within three months of award or before 20th November 2022, whichever is earlier**.** Earlier invoicing is encouraged to ensure that unspent funds can be reallocated before the end of the financial year for maximum benefit to the postdoctoral community. This funding **cannot** be used to cover expenses for events that have occurred **before** the application deadline in each round.

For funding to visit a collaborator or other work-related expenses, please apply for our Research Development Grant – Flexi. For manuscript publication related costs, please apply for our Publishing Grants.

**Deadline for Research Development Grant – Travel (Round 1) – 6th May 2022.**

**Eligibility criteria:**

The applicant must be employed by The University of Auckland or UniServices as a Research Fellow or Senior Research Fellow or fixed term lecturer, and Ph.D. qualified at the time of application. Note that if successful, there is a 1 year stand down period before the applicant can reapply for this grant.

Please contact us if you unsure of your eligibility.

**To apply for the FMHS PDS Research Development Grant – Travel, please provide the following:**

*Please convert all of the following into a SINGLE PDF document prior to submission*

1. A completed Postdoctoral Society Research Development Grant – Travel Cover Sheet
2. A one-page outline including:
   1. A brief description of the conference/meeting/ workshop/course you plan to attend.
   2. The key goals, significance and benefits to your research career
   3. A budget (quotes are NOT required)
   4. Is other funding available? Have you applied for other funding?
   5. A brief summary of your service contribution to the University of Auckland and/or FMHS over the past 12 months (e.g. committee membership, involvement in voluntary organisations within the university, role in organising seminars, schools outreach)
3. Your CV (Please use the NZ-RST CV Template, 2 pages max for part 1, 3 pages max for part 2)
4. Optional: Abstract including author names

Submit applications to [fmhs-res-fellows@auckland.ac.nz](mailto:fmhs-res-fellows@auckland.ac.nz) by 5pm on **6th May 2022**.

***FMHS Postdoctoral Society Research Development Grant*** ***- Travel***

*Please complete the following:*

|  |  |
| --- | --- |
| **Closing Date:** | 6th May 2022 |

|  |  |
| --- | --- |
| **Name:** |  |
| **Position:** |  |
| **Department:** |  |
| **Email:** |  |
| **Phone:** |  |

|  |  |
| --- | --- |
| **Title of Application:** |  |
| **Amount Requested:** |  |
| **Accept partial funding?** |  |

**Conference/Workshop/Meeting/Course Details:**

*Complete the following:*

|  |  |
| --- | --- |
| **Name of conference/ workshop/meeting/course:** | Name of conference/ workshop/meeting/course |
| **Venue:** | Location/Virtual |
| **Travel Dates:** | Start and end dates of conference/workshop/meeting/course |
| **Abstract Submission (complete sections below):** | - |
| Are you submitting an abstract | Y/N |
| Status of submission | Submitted/accepted for an oral presentation/accepted for a poster presentation |

**FMHS PDS Award History:**  
Have you previously received a FMHS PDS Research Development Grant - Travel? Y/N

If you have previously been awarded a FMHS PDS Research Development Grant - Travel, indicate when:

**Signatures:**

*Unsigned applications will not be reviewed.*

|  |  |  |
| --- | --- | --- |
| **Applicant(s)** | | |
| Name | Signature | Date |
| **Mentor/Supervisor** | | |
| Name | Signature | Date |

**Application (1 page maximum)**

**CV (5 pages maximum)**

**New Zealand Standard Curriculum Vitae Template**

*Rows and columns may be expanded or reduced, but a CV must be no more than two pages for part 1 and no more than three pages for part 2. Use Arial 12 point font. Do not alter page margins. Instructions in italics should be deleted before you submit your CV.*

**PART 1**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1a. Personal details** | | | | | | | | | |
| **Full name** | *Title* | | *First name* | | *Second name(s)* | | | *Family name* | |
| **Present position** | | | |  | | | | | |
| **Organisation/Employer** | | | |  | | | | | |
| **Contact Address** | |  | | | | | | | |
|  | | | | | | | |
|  | | | | | **Post code** | |  |
| **Work telephone** | |  | | | | **Mobile** |  | | |
| **Email** | |  | | | | | | | |
| **Personal website (if applicable)** | | http:// | | | | | | | |

|  |
| --- |
| **1b. Academic qualifications** |

*Delete and start typing here. List in reverse date order. Start each qualification on a new line as per the example:*

*e.g. Year conferred, qualification, discipline, university/institute.*

|  |
| --- |
| **1c. Professional positions held** |

*Delete and start typing here. List in reverse date order. Start each position on a new line as per the example:*

*e.g. Year-year, job title, organisation.*

|  |
| --- |
| **1d. Present research/professional speciality** |

*Delete and start typing here.*

|  |  |
| --- | --- |
| **1e. Total years research experience** | years |

*List any significant interruptions to your career (e.g. sickness, parental leave). Delete and start typing here.*

|  |
| --- |
| **1f. Professional distinctions and memberships (including honours, prizes, scholarships, boards or governance roles, etc)** |

*Delete and start typing here. List in reverse date order. Start each professional distinction on a new line as per the example:*

*e.g. Year / year-year, distinction.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **1g. Total number of *peer reviewed* publications and patents** | Journal articles | Books | Book chapters, books edited | Conference proceedings | Patents |
|  |  |  |  |  |

*Part 2 should include information pertinent to your research proposal. The following sections should not total more than three pages.*

**PART 2**

|  |
| --- |
| **2a. Research publications and dissemination** |

*Expand/reduce the following table as needed, listing publications relevant to your proposal. List in reverse date order.* ***Bold*** *your name in lists of authors.*

|  |
| --- |
| Peer-reviewed journal articles |
|  |
| Peer reviewed books |
|  |
| Peer reviewed book chapters, books edited |
|  |
| Refereed conference proceedings |
|  |
| Patents |
|  |
| Other forms of dissemination (reports for clients, technical reports, popular press, etc) |
|  |

**Optional: Abstract including author names**